



**KENYA UTALII COLLEGE**

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**PREQUALIFICATION DOCUMENT**

**FOR**

**PRE-QUALIFICATION OF SUPPLIERS  
FOR PROVISION OF  
BUILDING/WORKS CONSULTANCY  
SERVICES**

**TENDER NO. KUC/20/2018/2019**

**APRIL, 2018**



# KENYA UTALII COLLEGE

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## PRE-QUALIFICATION OF SUPPLIERS FOR PROVISION OF BUILDING/WORKS CONSULTANCY SERVICES

### INTRODUCTION

#### BACKGROUND INFORMATION

1.2 The Consortium of consultants should include Architects, Quantity Surveyors, Civil & Structural Engineers, Mechanical and Electrical Engineers Land Surveyors and EIA Experts.

1.3 The Consortium selected to undertake the Consultancy shall have had extensive experience in the Design, Preparation of Bills of Quantities and Preparation of Biddings Documents for Building Works, Contracting and Supervision of the construction Works which will be adequate for the proposed assignment.

1.4 The prequalification document can be accessed through [www.utalii.ac.ke](http://www.utalii.ac.ke) or [supplier.treasury.go.ke](http://supplier.treasury.go.ke)

#### 1.5 MANDATORY REQUIREMENTS

The eligible bidder must meet the following mandatory requirement for Prequalification.

- Certified copy of the certificate of incorporation and/or registration as a business name.
- Curriculum Vitae (CV's) of the proposed key staff dully signed by the proposed individuals.
- Certified copy of current Tax Compliance Certificate for all consultants.
- Certified copies of certificates and testimonials of the proposed key staff.
- Proof of registration with the relevant Accreditation Boards and professional bodies for the specified consultants.
- Letter of recommendation from past clients (particularly experience of works undertaken for training or education institutions).
- Professional indemnity of A MINIMUM AMOUNT OF **Kshs. 20, 000,000.00 (Read: Kenya Shillings Twenty Million)** for the Lead Consultant, **Ksh.10,000,000.00 (Read: Kenya Shillings Ten Million)** for quantity Surveyors, Structural/ Civil Engineer, Mechanical/ Electrical Engineer and **Kshs. 2,000,000.00 (Read: Kenya Shillings Two Million)** for NEMA Expert and Land Surveyor.



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- Proof of having undertaken at least 5 projects (within the last 10 (Ten) years) worth of **Kshs.400,000,000.00 (Read: Kenya Shillings Four Hundred Million)** or more EACH (At least 2 of the projects must be for Educational Institutions)

1.5 The bidder who passes the mandatory requirement will be Shortlisted.

Completed Tender documents in plain sealed envelopes clearly indicating the tender number and name as indicated in the list should be addressed to: -

**THE PRINCIPAL & CHIEF EXECUTIVE OFFICER  
KENYA UTALII COLLEGE  
P O BOX 31052 – 00600 NGARA  
NAIROBI**

And should be placed in the Tender Box at the College Reception, not later than **10:00 a.m.** on the closing date **Monday 7<sup>th</sup> May, 2018**. The tenders will be opened on the same day at **10:15 a.m.** at the College's **Madaraka Hall** in the presence of tenderers/representatives who may wish to attend.

Canvassing will lead to automatic disqualification. Report corruption issues to: [reportcorruption@utalii.co.ke](mailto:reportcorruption@utalii.co.ke)

**THE PUBLIC IS ADVISED TO DISREGARD ANNUAL TENDER ADVERT FOR KENYA UTALII COLLEGE THAT APPEARED IN “MY GOV” NEWSPAPER ON 17<sup>TH</sup> APRIL,2018.**

**PRINCIPAL & CHIEF EXECUTIVE OFFICER  
KENYA UTALII COLLEGE**

1.7 Kenya Utalii College reserves the right to accept or reject any tender in whole or in part.

1.8 Canvassing will lead to automatic disqualification. Report corruption issues to: [reportcorruption@utalii.co.ke](mailto:reportcorruption@utalii.co.ke)

**PRINCIPAL & CHIEF EXECUTIVE OFFICER  
KENYA UTALII COLLEGE**

**ISO 9001:2008  
Certified**



Authorised  
Training Center

